



DEPARTMENT OF HEALTH & HUMAN SERVICES

Centers for Medicare & Medicaid Services  
7500 Security Boulevard  
Baltimore, Maryland 21244

TO: Current and Future Medicare Advantage Organizations, Prescription Drug Plan Sponsors, Employer/Union Direct Contract Medicare Advantage Organizations and Prescription Drug Plan Sponsors, Cost Based Plans, and PACE organizations

FROM: David Lewis, Director, Medicare Advantage Group  
Cynthia Tudor, Director, Medicare Drug Benefit Group  
Brenda Tranchida, Director, Employer Policy and Operations Group

RE: Final 2009 Part C, Part D, and Employer/Union-Only Group Waiver Plan Applications

DATE: January 23, 2008

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We have posted the final 2009 Medicare Advantage (MA), Prescription Drug Plan (PDP) solicitations, and Employer/Union-Only Group Waiver Plan (EGWP) applications. All applications are due to CMS by **11:59 p.m. EDT on March 10, 2008**. Note: CMS will not accept any hard copy applications for 2009 MA, PDP, or EGWP applications, per the instructions. All materials and supporting documentation must be provided through CMS' Health Plan Management System (HPMS).

The following 2009 Part C applications (not including Employer/Union-Only Group Waiver Plans) and instructions are posted at <http://www.cms.hhs.gov/MedicareAdvantageApps> :

- 2009 MA Initial Application for Coordinated Care Plans (CCP)
- 2009 MA Initial Application for Regional Preferred Provider Organization Plans (RPPO)
- 2009 MA Initial Application for Private Fee-for-Service Plans (PFFS)
- 2009 MA Initial Application for Medical Savings Account Plans (MSA)
- MA Service Area Expansion Application for Coordinated Care Plans (CCP) and Private Fee for Service Plans (PFFS)

The following 2009 Part D applications (not including Employer/Union-Only Group Waiver Plans) and instructions are posted at

[http://www.cms.hhs.gov/PrescriptionDrugCovContra/04\\_RxContracting\\_ApplicationGuidance.asp#TopOfPage](http://www.cms.hhs.gov/PrescriptionDrugCovContra/04_RxContracting_ApplicationGuidance.asp#TopOfPage):

- 2009 Solicitation for Applications for New Prescription Drug Plan (PDP) Sponsors
- 2009 Solicitation for New Medicare Advantage-Prescription Drug Plan (MA-PD) Sponsors
- 2009 Solicitation for Applications for New Cost Based Plan-Prescription Drug Plan Sponsors

- 2009 Solicitation for Applications for New Pace Organizations
- 2009 Part D Service Area Expansion Application for PDP and MA-PD Sponsors

Also, the 2009 Employer/Union-Only Group Waiver Plan (EGWP) applications and instructions are posted at <http://www.cms.hhs.gov/EmpGrpWaivers>. The posting includes the following instructions for the “800 series” EGWP applications, Direct Contract applications and a summary instructions chart:

- 2009 Application Instructions for PDP Sponsors to Offer New Employer/Union-Only Group Waiver Plans (PDP “800 series” EGWPs)
- 2009 Application Instructions for MA Organizations to Offer New Employer/Union-Only Group Waiver Plans (MAO “800 series” EGWPs)
- 2009 Application Instructions for Cost Plan Sponsors to Offer New Employer/Union-Only Group Waiver Plans (Cost Plan “800 series” EGWPs)
- 2009 Solicitation for Applications for New Employer/Union Direct Contract Prescription Drug Plan (PDP) Sponsors
- 2009 Initial Application for Employer/Union Direct Contract Private Fee-for-Service (PFFS) Medicare Advantage Organization
- 2009 Solicitation for Applications for New Employer/Union Direct Contract Medicare Advantage Prescription Drug Plan (MA-PD) Sponsors
- 2009 Summary Instructions - Employer/Union-Only Group Waiver Plan (EGWP) Applicants

All applications are due to CMS by **11:59p.m. EDT on March 10, 2008**. If you have questions, please contact the following individuals:

For Medicare Advantage Plan issues – Leticia Ramsey at (410) 786-5262 ([Leticia.ramsey@cms.hhs.gov](mailto:Leticia.ramsey@cms.hhs.gov)).

For Prescription Drug Plan issues – Marla Rothhouse at (410) 786-8063 ([marla.rothhouse@cms.hhs.gov](mailto:marla.rothhouse@cms.hhs.gov)).

For Employer/Union-Only Group Waiver Plan issues – Usree Bandyopadhyay at (410) 786-6650 ([usree.bandyopadhyay@cms.hhs.gov](mailto:usree.bandyopadhyay@cms.hhs.gov)).